

2026 Fall Semester Collaborative Pianist Request Guidelines

You may request a UA collaborative pianist for all course-related School of Music activities: juries, seminar performances, concerto competition, masterclasses, studio classes, studio recitals, and degree recitals.

You may not request a UA collaborative pianist for any off-campus activities, non-degree recitals, recording sessions, or non-UA competitions (such as NATS, Tuesday Musical, and MTNA.) You may ask a UA pianist to play with you, but you are responsible for paying your pianist.

The Fall Semester Request Form deadline is **Friday, October 9, 2026 at 5 PM.**

To request an collaborative pianist:

- 1) Complete all fields of the Collaborative Pianist Request form on BrightSpace or the SOM website.
- 2) Upload all scores via PDF and write “FOR REHEARSAL ONLY” on the scores. You must own the original of your music. The School of Music will not make PDFs of duplicated music.
 - Mark any cuts in the score. The score should otherwise be *clean*.
 - Make sure to clarify which piece or movement you will be playing.
 - Each piece must be compiled as **one PDF file** with all pages upright and *all notes legible*.
 - Submitting file types other than PDF will not be accepted.
 - **Make sure measure numbers or rehearsal numbers/letters in the score match those in the part. If there are neither printed into the score, number the measures.**

Your request form is not considered complete until your music is submitted.

Take a screenshot of your submission confirmation page. If there is a glitch in the system and your submission does not go through, I cannot help you without this confirmation of submission.

If you have not received a confirmation email 24 hours after ALL your music has been uploaded with the request form, contact Emilie Hsu at ehsu@uakron.edu. Don't wait for the week after the due date.

Request forms and ALL music must be submitted at least 3 weeks before any performances, including performance seminar. Request forms and all music must be submitted at least 6 weeks before big performances, including recitals, studio recitals, and juries. If you change your piece after you've submitted the form, please let Emilie and your pianist know as soon as possible. Your pianist still needs to have the piece at least 3 weeks before any performances. Your pianist has the right to refuse the change.

If you fail to complete the form or submit music compliant with the guidelines listed above by the deadline, you will not be assigned a pianist. You will be responsible for hiring and paying for a pianist. This may affect your grade.

The assignment of a pianist does NOT guarantee their availability for performance dates.

You are responsible for verifying all performance dates with your pianist.

Please communicate with your pianist. Students are responsible for tracking their rehearsal, lesson, and performance hours with their pianist. Frequently check with your pianist to avoid any possible miscommunication.

Recital Scheduling

If you are performing a recital this semester, let Emilie know by **Friday, September 4**, even if the date or program is not finalized yet. Non-major recitals must be performed before **October 24**; junior performance recitals and music education recitals before **November 14**; senior performance and graduate recitals before **December 5**.

Please finalize your hearing date with your pianist and professor when requesting recital approvals.

Cancellation Policy

Any rehearsals, lessons, or performances canceled within 12 hours will still be subtracted from your total allotted rehearsal hours with your pianist for the semester, and your applied teacher will be informed.

For extenuating circumstances (students who miss a rehearsal due to COVID-19, extreme weather, family emergencies, and severe medical conditions with supporting documents), events may be rescheduled according to your pianist's schedule and assent.

Suggested Fees for Pianists for non-UA events or additional rehearsals

****Pianists may charge however they see fit. These are just suggestions.****

30 minute rehearsal - \$35

60 minute rehearsal - \$70

Recording Session - \$80 per hour (Charged by the half hour, rounded up.)

Competitions/Auditions with 2 pieces around 8 minutes to 12 minutes total - \$85

Competitions/Auditions with 3 pieces around 10 minutes to 15 minutes total-\$110

Number of Rehearsals/Lessons That Each Student Can Receive Each Semester¹ **(Instrumental)**

You can request your assigned pianist's presence at studio class. It will count against your total allotted time with your pianist for the semester. Your pianist's presence is dependent on their availability.

If you have already performed a piece with your assigned pianist, you cannot get more rehearsals for the same piece unless your pianist approves it. Pianists may refuse to give an extra rehearsal if they think it does not need more rehearsal.

Performance Seminar Performances

- Two rehearsal(s) or lesson(s) in the two weeks leading up to the performance.

Juries

- Two 30-minute rehearsal(s) or lesson(s) in the three weeks before the jury.

Students without recitals in the semester

- Students can request up to three NEW pieces of up to 15 minutes in total length for a studio recital, performance class, or a jury.

Students with recitals in the same semester

- Students cannot request more than one (up to 8 minutes) extra piece in the recital semester.

Recital Preparation

Junior Performance Recital or Senior Music Education Recital for the academic year

- Maximum 6 hours total, including rehearsals, lessons, performance seminar, studio classes, recital hearing, dress rehearsal, and a recital.

Senior Performance Recital for the academic year

- Maximum 9 hours total, including rehearsals, lessons, performance seminar, studio classes, recital hearing, dress rehearsal, and a recital.

Graduate Student Recital for the academic year

- Maximum 11 hours total, including rehearsals, lessons, performance seminar, studio classes, recital hearing, dress rehearsal, and a recital.

¹ At the pianist's discretion and based upon the difficulty of pieces, maximum hours can be discussed between the assigned pianist, your applied teacher, and Emilie. Pianists may refuse to rehearse once the maximum hours are reached, or they may ask you to pay additional fees.

Number of Rehearsals/Lessons That Each Student Can Receive Each Semester² **(Vocal)**

024 (Non-major) 1 selection for the jury.

- Maximum 45 minutes with your pianist. One 30-minute lesson with your teacher or two 15-minute lessons, a rehearsal, and the jury.

024 (Promotional Jury to 124) 2 songs

- Maximum 60 minutes with your pianist. This includes lessons, rehearsals, and the 10-minute promotional jury. The student and teacher will schedule these times directly with the pianist early in the semester.

124 - 4 selections for the jury and other performance classes

- Maximum 2 hours with your pianist. 3 lessons (roughly 30 minutes), a run-through, plus the jury.

124 (Promotional Jury to 224) All 4 songs performed

- Maximum 3 hours with your pianist. 5 lessons (roughly 30 minutes), a run-through, plus the 15-minute promotional jury.

224 - 5 selections for the jury

- Maximum 3-4 hours with your pianist, depending on the difficulty of music. 5-6 lessons (roughly 30 minutes), a run-through, plus the 12-minute jury.

224 (Promotional Jury to 324) All 6 songs performed. 5 songs are assigned; 1 is self-taught.

- Maximum 3-4 hours with your pianist, depending on the difficulty of music. 5-6 lessons (roughly 30 minutes), a run-through, plus the 20-minute promotional jury.

324 (Non-recital semester) 5 selections for the jury

- Maximum 4-5 hours with your pianist, depending on the difficulty of music. 6-7 lessons (roughly 30 minutes), a run-through, plus the 12-minute jury.

324 (Recital semester) 30-45 minutes of music

Junior Performance Major Recital (Min 30 minutes of music)

- Maximum 8 hours of rehearsal time, including the recital hearing, dress rehearsal, and recital.

Senior Music Education Major Recital (Up to 45 minutes of music)

- Maximum 10 hours of rehearsal time, including the recital hearing, dress rehearsal, and recital. Depending on the difficulty of music, the maximum hours may be adjusted at the discretion of your pianist.

424 (Non-recital semester) 5 selections for the jury

- Maximum 4-5 hours with your pianist, depending on the difficulty of music. 6-7 lessons (roughly 30 minutes), a run-through, plus the 15-minute jury.

² At the pianist's discretion and based upon the difficulty of pieces, maximum hours can be discussed between the assigned pianist, your applied teacher, and Emilie. Pianists may refuse to rehearse once the maximum hours are reached, or they may ask you to pay additional fees.

424 (Recital semester) 45-50 minutes of music

Senior Performance Major Recital

- Maximum 11 hours of rehearsal time, including the recital hearing, dress rehearsal, and recital. Depending on the difficulty of music, the maximum hours may be adjusted at the discretion of your pianist.

524 (2 credit hours) 3 selections for the jury

- Maximum 3 hours with your pianist. 5 lessons (roughly 30 minutes), a run-through, plus the 15-minute jury.

524 (4 credit hours) 5 selections for the jury

- Maximum 4 hours with your pianist. 7 lessons (roughly 30 minutes), a run-through, plus the 15-minute jury.

624 (Non-recital semester) 6 selections for the jury

- Maximum 5-6 hours with your pianist, depending on the difficulty of the music. 6-8 lessons (roughly 30 minutes), rehearsals with your pianist, plus the 20-minute jury.

624 (Recital semester) 60 minutes of music

Graduate Performance Degree Recital

- Maximum 12 hours of rehearsal time, including the recital hearing, dress rehearsal, and recital.